

Participant Fundraising Worksheet

Fundraising Milestones to Help You Stay On Track

- Receive Your First Donation** Date: _____ Amount: \$_____
- Reach 25% of Your Goal** Date: _____ Amount: \$_____
- Reach 50% of Your Goal** Date: _____ Amount: \$_____
- Reach 75% of Your Goal** Date: _____ Amount: \$_____
- Reach 100% of Your Goal** Date: _____ Amount: \$_____

Create Your Fundraising Plan and Track Your Progress

✓	Action Item	Due Date	Fundraising Goal	Actual Amount Raised
	Start an Email/Letter Writing Campaign		\$	\$
	Create a Facebook Fundraiser		\$	\$
	Ask Your Employer to Sponsor You		\$	\$
	Host an Event (<i>Bake Sale, Trivia Night, Coin Drive</i>)		\$	\$
			\$	\$
			\$	\$
			\$	\$
TOTAL:			\$	\$

Celebrate Your Supporters – How Will You Thank Your Donors?

- Write Handwritten Thank You Notes
- Create and Send a Video
- Send Post-Event Emails
- Post a Social Media Shout Out
- Make personalized phone calls
- Share Photos or Stories

Post- Event Reflection

Amount raised: \$ _____

Goal for next year: \$ _____

What Worked Well?	What Could You Improve On?