

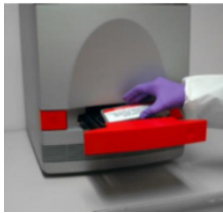
## BAX® System Q7 Packing and Shipping Requirements

### Service Instrument Shipment

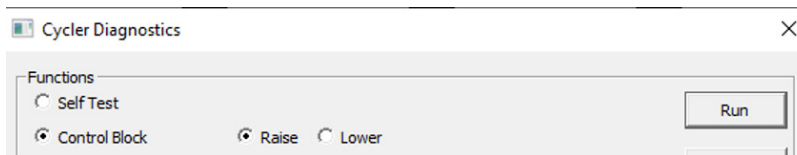
This Service BAX® Q7 instrument has been shipped to you in either a custom designed wooden crate or Kubox Shipping container. These are designed to contain and protect the instrument during shipment. Please follow directions below based on which container has been sent.

**Before shipping your BAX® System Q7 for repair, please make sure that these steps have been completed. If not, the optics in the BAX® system Q7 cyclor might be damaged during transportation. These instructions are also mentioned in the BAX® System Q7 User Guide Section: “Shutting Down the System”:**

1. Load the shipping plate that came with the system back into the tray:



2. Select DIAGNOSTICS > CYCLER from the menu bar. The Instrument Diagnostics window opens.
3. Select Control Block and Raise from the list of options.
4. Click the RUN button. The bottom pane of the window displays the status.



5. Power down the instrument.

This procedure allows the instrument optics block to rest upon the plate, protecting it during storage or shipment.

*Note: Do not turn on power to the instrument after performing this long-term shutdown procedure until the instrument is in place for use. Powering on the instrument lowers the plate, exposing the optics block to potential damage during storage or shipment. If you power on the instrument by mistake, make sure to repeat steps 2-5 for long-term shutdown.*

### Wooden Crate Unpacking:

1. Release the 2 latches by turning the handles counter-clockwise.
2. Open the hinged front and top panels.
3. Remove the top foam padding.
4. The instrument can now be lifted out of the crate.

### Wooden Crate Outbound Shipment:

1. Place the defective instrument inside the shipping crate along with a completed equipment return form.
2. Place the foam pad on top of the instrument, then close and latch the shipping crate doors.
3. Affix the enclosed pre-addressed FedEx Airbill to the top of the crate.

### Kubox Unpacking:

1. Slide black pins out of each top corner using any flat tool. Keep pins! These are needed for reassembly.
2. Take off top cover and sides as necessary, then remove the BAX® Q7 instrument. Keep sides and internal foam, these are needed for reassembly!

### Kubox Repacking:

1. Place broken instrument in bottom Kubox, with the mini pallet underneath. Make sure the bottom foam is present and the Q7 slides into it in the correct direction.
2. Re-assemble the sides, and top lid just as it was shipped to your location. Make sure the top foam is also in place to hold the Q7 in place.
3. Slide the black pins back into the top corner holes to lock the lid and sides in place.

A sheet with Kubox directions is also sent in the shipment. The Kubox website can provide assistance as well.

**Included are 3 strapping bands and buckles. Please affix these to the outside of the crate. FedEx could refuse pickup if these are not installed.**