

SymmetrySurgical.com

Website Customer User Tutorial



SymmetrySurgical.comWebsite Customer User Tutorial

Table of Contents

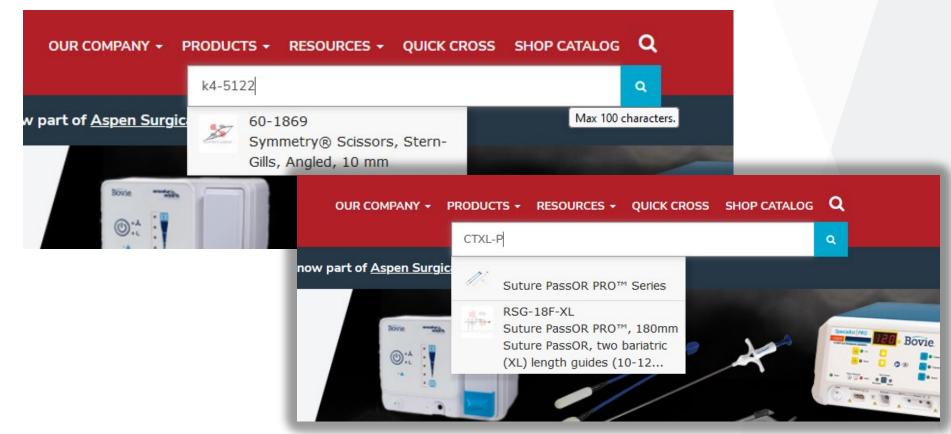
- Quick Cross Search
- Quick Cross Tool
- Request Login Access
- Login
- Forgot Password
- My Account Menu
- View Pricing
- Generate Quote Tool
- Search Invoices and Track Shipments
- Website Support



Quick Cross Search

https://shop.symmetrysurgical.com

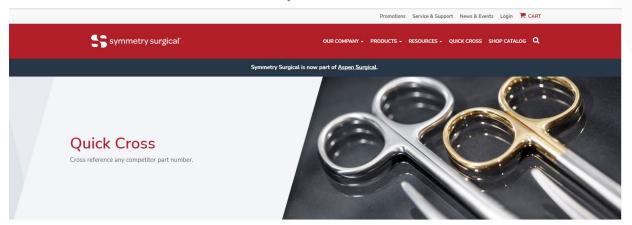
- 1. Visit the Symmetry Surgical Catalog Website > Q Search
- 2. Quick Cross Reference Competitor Part Number

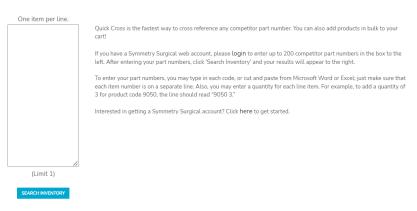


Quick Cross Tool

https://shop.symmetrysurgical.com/en/content/quick-cross

- 1. Visit the Symmetry Surgical Quick Cross Tool
- 2. Bulk Cross Reference Competitor Part Numbers



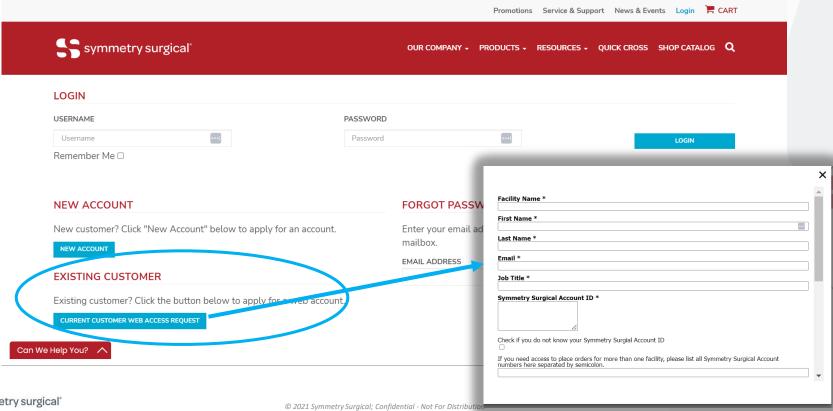




Request Website Login Access

https://shop.symmetrysurgical.com/en/User/login

- Visit the Symmetry Surgical Login Page > EXISTING CUSTOMER
- Complete the CURRENT CUSTOMER WEB ACCESS REQUEST Form
- After Submission is Processed: Receive email from info@symmetrysurgical.com with a link to set your login password

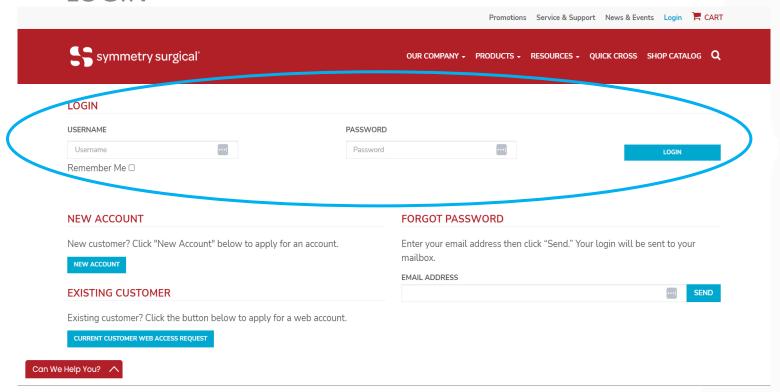




Website Login

https://shop.symmetrysurgical.com/en/User/login

- 1. Visit the Symmetry Surgical Login Page > LOGIN
- 2. Complete the USERNAME AND PASSWORD fields, Click LOGIN

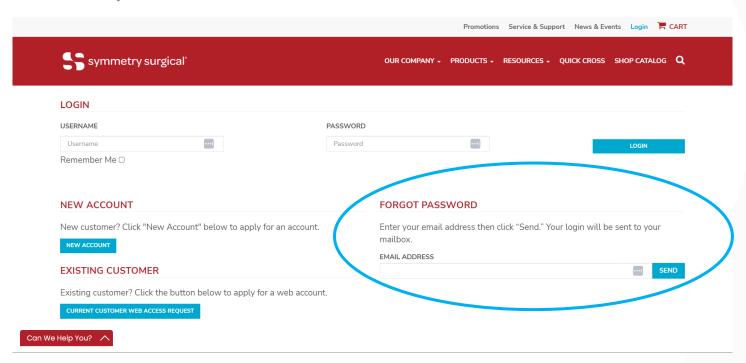




Forgot Password

https://shop.symmetrysurgical.com/en/User/login

- Visit the Symmetry Surgical <u>Login Page</u> > FORGOT PASSWORD
- 2. Complete the EMAIL ADDRESS field, Click SEND

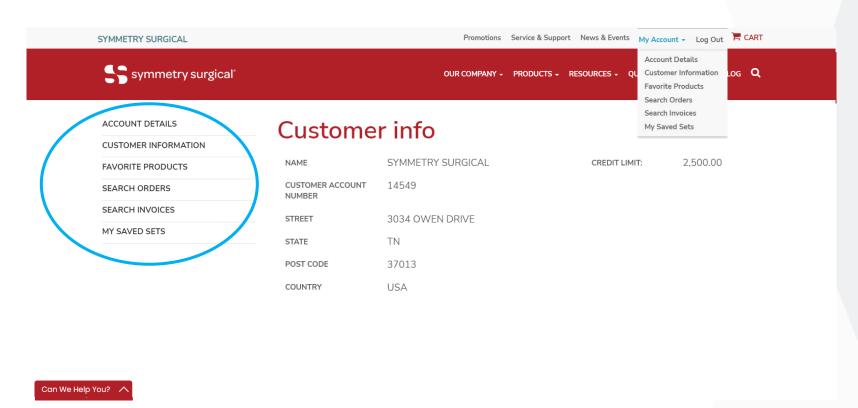




My Account

https://shop.symmetrysurgical.com/en/content/my-account

- 1. Login and visit the Symmetry Surgical My Account Page
- 2. Review My Account Menu

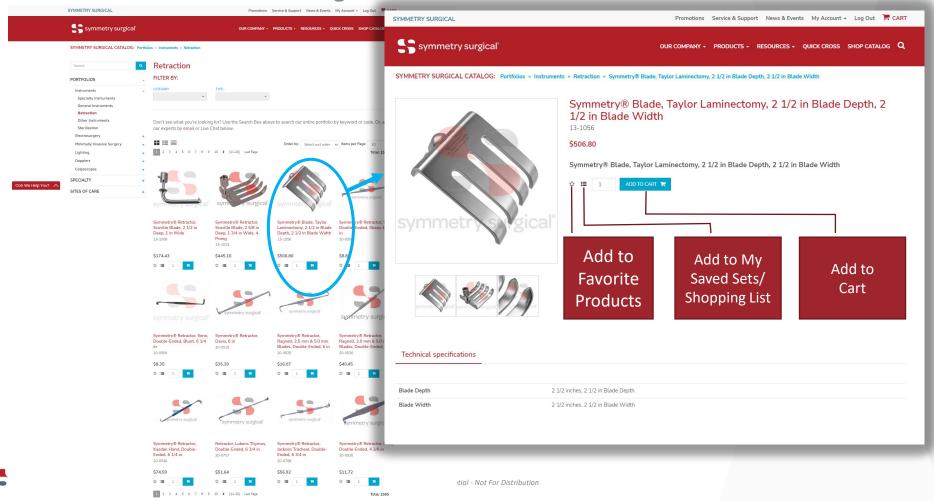




View Pricing

https://shop.symmetrysurgical.com

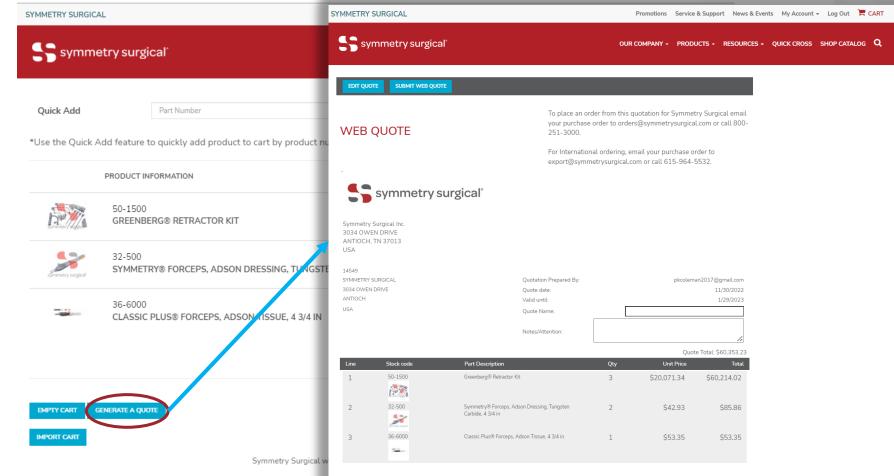
- 1. Visit the Symmetry Surgical Catalog Website > Q Search or Navigate
- 2. View Price of each Catalog Item



Generate a Quote

https://shop.symmetrysurgical.com/en/Checkout

- 1. Visit the Symmetry Surgical Catalog Website Cart
- 2. Add Items to Cart, Generate a Quote Button

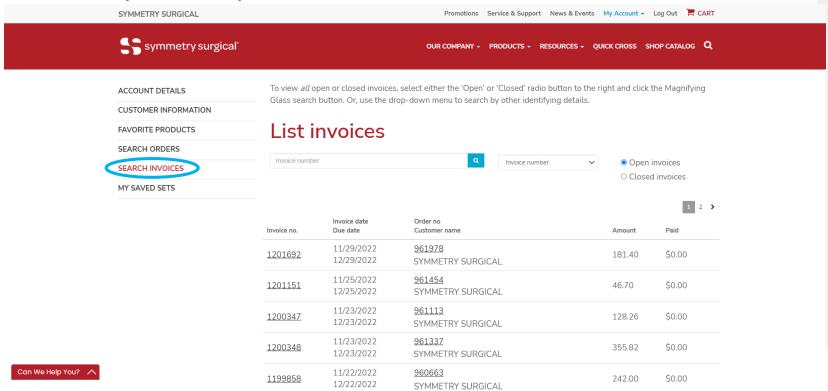




Search Invoices

https://shop.symmetrysurgical.com/en/Invoice/Search

- 1. Visit the Symmetry Surgical Search Invoices Tool
- 2. Easily View Open and Closed Invoices

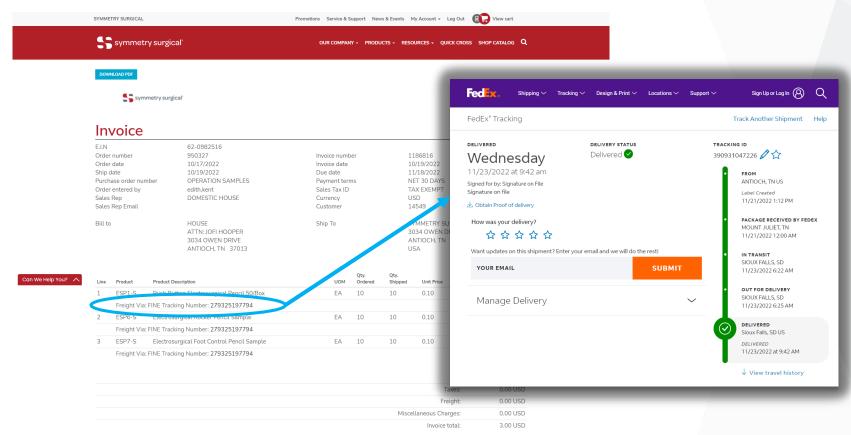




Track a Shipment

https://shop.symmetrysurgical.com/en/Invoice/Search

- 1. Open an Invoice
- 2. Click on the Tracking Number





SymmetrySurgical.com Support

- Complete the <u>Contact Us Form</u>
- Assistance with Login or Secure Login Features
 eMail: <u>marcom@symmetrysurgical.com</u>
- Assistance with Orders, Invoices or Quotes
 - eMail: customerservice@symmetrysurgical.com

Phone: +1 800-251-3000

