QUICK AND EASY INVOICE MANAGEMENT FOR VISION

THE VISION TRADE UNION TRANSFORMED FROM AN OLD INVOICE MANAGEMENT SYSTEM TO A NEW, STATE-OF-THE-ART SYSTEM IN THE SPACE OF JUST A FEW WEEKS. NOW THEIR INVOICE FLOW IS AUTOMATED AND THEY HAVE A BETTER OVERVIEW OF THE ENTIRE PROCESS.

Before Vision introduced their first invoice management system – Basware Invoice Processing – back in 2009, their invoice process was completely paper-based. "We are extremely satisfied with this IT project, particularly as Vision is a widespread organization with users across the whole of Sweden," says Åsa Mårdfjäll, Accounts Analyst at Vision.

Despite being satisfied with their invoice management, the system eventually needed to be updated to incorporate more automation and be used on mobile devices. The first step towards further automation was taken in 2014 when Vision introduced external scanning of paper invoices and e-invoicing with the Basware outsourcing service Scan & Capture. Today, around 30% of the

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12,000 invoices that Vision receives each year are in an electronic format. This results in further automation since the content of e-invoices can be imported into the system automatically, unlike paper invoices that first have to be interpreted and then verified manually which brings the risk of interpretation problems and human error.

CUSTOMER:

INDUSTRY:

Trade union

REGION:

Sweden

BASWARE SOLUTION:

Basware Purchase to Pay and Scan & Capture

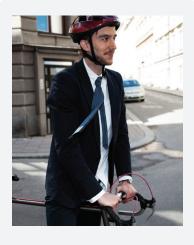# THE INVOICE IS AUTOMATICALLY FORWARDED TO THE NEXT PERSON

When the time came to update the invoice management system, Basware offered a cloud-based solution – Basware Purchase to Pay (P2P) – which increases the flow of invoice automation, provides mobility options and provides a good overview of the invoice flow for accounts payable.

During discussions with Basware, Vision concluded that express delivery would be a good fit for this project. Completed in a total of just six weeks, express delivery provides a system with mostly standard settings, with fine-tuning and modifications being made afterwards. ''In addition to the speed, the advantage of express delivery is that you get the chance to review your entire process,'' says Åsa. With around 30 approvers and 200 users in total, the new way of working makes things a lot easier. ''One of the main benefits of Basware P2P is the autoflows for reviewers and approvers, where invoices automatically go to the next person on the basis of the approval rules,'' says

Åsa. Her advice before embarking on such a project with quick turnaround is to designate time for preparation and to ensure that a test organization is trained so that they know what is to be tested. Vision is currently working on launching payment schedules so as to automate recurring invoices and to have more suppliers submit e-invoices, in order to extend automation and further exploit the capabilities of the new system.

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OM VISION:

Vision is a Swedish trade union that represents around 190,000 members and 4,000 professions in the public sector, the private sector and the church. Vision is Sweden's largest trade union for public sector managers.

OM BASWARE

Basware is a provider of Purchase-to-Pay and e-invoicing solutions for organizations of all sizes. Basware Commerce Network, the largest open network in the world, connects 1 million companies across over 100 countries, resulting in greater efficiencies in procurement, accounts payable and accounts receivable processes.

Find out more at:

WWW.BASWARE.SE

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