

Safety Committee objectives

Organization name: _____

Please review and customize this sample document to reflect your organization's expectations.

[Name] _____ is the designated safety contact for [organization name] _____ and is the primary contact for safety-related matters. All employees are encouraged to bring any unsafe conditions or practices to the attention of their supervisor or a Safety Committee member. Supervisors and/or Safety Committee members will review and address safety concerns and communicate these concerns to management.

The primary responsibilities of the Safety Committee are to:

- Lead by example.
- Participate in the implementation of the organization's safety program.
- Review safety concerns as they arise and help identify corrective actions.
- Recommend actions to reduce the frequency and severity of accidents and illnesses.
- Integrate safety into the day-to-day activities of all employees.
- Assist the organization in complying with government standards concerning safety and health.
- Assist supervisors with accident investigation.
- Conduct routine safety inspections to identify unsafe conditions and practices and to make recommendations for improvement.
- Make recommendations to management on matters pertaining to safety.

Executive signature: _____ **Date:** _____

Safety Committee chairperson signature: _____ **Date:** _____

The following people are the organization's designated Safety Committee members:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please review and customize this sample document to reflect your organization's expectations. This is to be used as a supplement to and not in lieu of OSHA safety regulations and policies. Pinnacol Assurance assumes no responsibility for management or control of customer safety activities.