

Attune Workers' Compensation (EverPeak™ Built by Pinnacol)

Audit Process: Overview for Attune Agencies

We know that every carrier will audit workers' compensation policies differently, and we want to provide you with all the information you need to know. Feel free to send your customer [this documentation](#).

When does an audit happen?

The Builders team will contact your customer by email or mail about two weeks after the policy period ends. The goal is to complete the audit within 65 days after the policy period has ended.

Will the audit be in person or virtual?

It depends on the nature of the business. For construction businesses, Builders will conduct an in-person audit at the end of their first year and every three years after that. Some exceptions may apply. These can include if the business has over 15 subcontractors or over \$10,000 in premium, Builders will perform an onsite audit every year. These can include if the business has over 15 subcontractors or over \$10,000 in premium, Builders will perform an onsite audit every year.

Who will conduct the audit?

Builders will use vendors to perform the audit, and the vendors will clearly identify "Builders" as the auditing carrier. The vendor auditors are provided with the agent contacts as well if there is any communication needed.

The following policy information will be reviewed:

- Ownership
- Duties/wages of employees
- Payments to subcontractors
- Business operations
- Financial records
- Certificates of insurance
- Quarterly State and Federal payroll tax returns

Questions about the audit results?

Email: audits@bldrs.com or

Mail: Premium Audit Dispute Coordinator

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