



WATER DAMAGE CHECKLIST

- ❑ Locate your water shut-off valve and know how to shut it off in an emergency.
- ❑ Avoid contact with any potentially contaminated or hazardous water. Always wear boots, gloves, and eye protection when dealing with water damage.
- ❑ Turn off circuit breakers supplying electricity to wet areas.
- ❑ After turning off your circuit breaker, unplug and remove any electrical devices and appliances currently located on wet carpet.
- ❑ Ensure all electrical appliances, like ceiling fans, remain off when water is present.
- ❑ Place plastic or Styrofoam between furniture legs and wet carpeting.
- ❑ Remove valuable or sensitive items and place them in a safe and dry room with a water resistant floor covering (like tile or concrete) so wet items don't cause further damage. This includes items such as valuable paintings or art, area rugs, books, magazines, and furniture.
- ❑ Remove and prop up wet furniture cushions to facilitate drying and check them for any color bleeding.
- ❑ Separate wet clothing to prevent moisture buildup and color transfer.
- ❑ Watch for slipping or tripping hazards when walking from wet carpet onto vinyl or hardwood floors.
- ❑ Open wet cabinet doors and drawers. If swollen, do not force open.
- ❑ Begin to remove as much standing water as possible.
- ❑ If dealing with category 2 or 3 water, call FIRST ONSITE immediately.

CONTACT FIRST ONSITE AS SOON AS THE UNEXPECTED STRIKES. WE WILL...

- ✔ Perform a full building assessment and create a moisture map.
- ✔ Extract water, install drying equipment, remove debris, and clean and sanitize the entire area.
- ✔ Have upholstery, rugs, and any other color staining fibers professionally cleaned and assessed. In category 2 or 3 losses these items may require disposal.
- ✔ Provide you with documentation that the building has been returned to a dry standard.

ARE YOU EXPERIENCING AN EMERGENCY?

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