

Special Directors Meeting Questionnaire



CLIENT INFORMATION

Name

Address

City State Zip Code

Phone # Email

Washington
732 Broadway, Suite 201
Tacoma, WA 98402
Fax: 253.238.0003

Nevada
3225 McLeod Drive
Las Vegas, NV 89121
Fax: 702.664.0549

800.706.4741
www.andersonadvisors.com

MEETING INFORMATION

Corporation Name

Meeting Date & Time

Meeting Location

Directors Present

Meeting Chairman Meeting Secretary

Resolutions give authorization to do an action, make a decision or approve of a previous course of action. Examples include paying officer salaries, opening bank accounts, authorizing major leases or purchases and ratification of actions taken by officers and directors over a period of time.

List Actions Taken at Meeting

Check here if you would like us to draft a resolution ratifying all previous known decisions made to date by the officers and directors of the corporation. This is a blanket resolution approving all previous decisions and actions.

**FAX THE COMPLETED QUESTIONNAIRE TO 702-664-0549
or EMAIL TO: minutes@andersonadvisors.com**